

AGENDA

**Poort FM Community Radio Station
ANNUAL GENERAL MEETING (AGM)
Thursday 22nd August 2024 at 18:30 at Poort FM Media Centre**

ITEM		ACTION
1.	Opening	Prof Cycil Hartell Programme Director
1.3	Prayer / Silent Prayer	Ps Roger de Lange
1.1	Welcome & Opening of Meeting	Prof Cycil Hartell
1.2	Attendance & Apologies and Introduction of Board Members and Members	
2.	Reading the notice to convene the AGM.	Prof Cycil Hartell
2.1	Approval of Minutes of previous AGM	All
2.2	Chairperson's Report	Prof Cycil Hartell
2.3	Operational Report - Brief Discussion of the activities of Poort FM including The Poort FM licence and conditions, coverage area and reach.	Marcolene Roach
2.4	Financial Report	Les Singh
3.	General Business	
3.1	Changes to the Constitution	All
3.2	Election of vacant positions 1. Treasurer 2. Deputy Treasurer 3. Secretary 4. Seconded EMF Member	All
4.	General	
5.	Vote of Thanks & Closing	Chairperson